

Fairbanks Fiber Festival

October 12 & 13, 2019 Pioneer Park Civic Center



Vendor Application

Business/Group Name: _____

Contact Person: _____

Address: _____

Cell Phone: _____ Email: _____

Discounts!!!!

*****Early Bird Special!!!! Pay by June 30th and receive:

1) **\$10 off** Booth Fee

*****Give an Educational Demo!!!! Pay by August 21st , Get **\$20 off** booth/table fee if demo is accepted. Refund will be made at check-in first day of festival if we schedule you for a demo.

☐ YES , I would like to do a demo (30-60 mins) and get the \$20 discount off my vendor space.
Note: Although encouraged, no additional discount for multiple demos.

☐ YES , I would like to have someone booth sit while I do my demo.

The demos I can do are:

1) _____

2) _____

3) _____

☐ Contact me for more topics

Please describe in 60 words or less what you will be selling.

This will be used to advertise what your business on different medias and announcing your booth at the festival _____

Are you selling Alaskan-produced fiber? (Vendors selling Alaskan fiber will receive a special table placard for their displays). Circle: YES NO

I would like my booth next to: _____

Workshops: Deadline April 15th

We are always looking for people to teach workshops. If you are interested in teaching a workshop , contact Alice Stickney at 907-479-3425 , email: fairbanksfiberfestival@gmail.com attn: Workshop Questions. Must submit a Workshop Application by April 15th to be considered. Submit by mail to Calypso Farm and Ecology Center, Attn: Christie Shell, PO Box 106, Ester AK 99725 postmarked April 10th or by email at fairbankfiberfestival@gmail.com Attn: Workshop Application.

Silent Auction Item:

To generate funds to support future Fairbanks Fiber Festivals, we will hold a silent auction at the event. We are asking each vendor **to** donate a minimum of one (1) item to help support the cause. Please plan to drop off your auction item at the check-in desk when you arrive.

Thank you for donating, we **Totally** appreciate your support.

FEES AND REGISTRATION:

Payment can be made by check–payable to **Calypso Farm and Ecology Center**. Mail your check and form to Calypso Farm and Ecology Center, Attn: Christie Shell, PO Box 106, Ester AK 99725 or pay with a credit card by calling Calypso at (907) 451.0691. You can also pay with paypal with this link:

<https://www.paypal.me/calypsofarm> and write: Fairbanks Fiber Fest Vendor in the memo/message spot.

Application is not considered received until 2 photos of your products along with a brief description of your merchandise are received and the space is paid in full. Email application and photos to fairbanksfiberfestival@gmail.com.

<input type="checkbox"/> Table Fee, One 6' table and two chairs	\$100.00
<input type="checkbox"/> Booth Fee, 12' x 10' space with 2 tables, 4chairs	\$150.00
<input type="checkbox"/> Late fee, received after October 1st	\$50.00
<input type="checkbox"/> Educational Booth (no sales)	\$ Free
<input type="checkbox"/> Early Bird Special - Received by June 30th	\$-10.00
Total Paid	\$_____

Application is not considered received until 2 photos of your products along with a brief description of your merchandise are received and the space is paid in full. Email Application and photos to fairbanksfiberfestival@gmail.com attn: vendor application

I grant permission to the Fiber Festival Committee to use photos, videos, and other visual representations of my table and my products without compensation. I understand that I am totally responsible for my rented space and personal property, including the method of display, set-up, security of my property during the event, sale of merchandise, and take down of my display. I agree to indemnify, save, and hold the Fiber Festival Committee harmless from loss, liability, damages, or costs that I may incur, arising out of or related to the rental of my table(s) and/or space.

Signature

Date

Office Use Only

Date/Time Application Complete _____

How Paid: Credit Card Check Paypal Cash Date_____

Keep for your records

The Pioneer Park Civic Center will open for vendor set up at 830 am on Saturday, 10/12/19. Please plan to be completely set up when doors open to the public at 10am - 5pm. Doors will be open at 9am Sunday for vendors and open to the public at 10am-4pm. Vendors must be completely out of the Civic Center by 6 pm on Sunday, 10/13/19.

You must check-in by 9am to hold your space. We will begin offering your space after 9am if we do not hear from you. If you have any problems, need directions or delays please call Becky Hammond at 907 699 7121 before 9am.

Please check-in at the check-in table upon arrival located at the main entrance to the building on the south side. At that time please bring your silent auction donation with a description and retail price.

Tables and chairs will be provided by the venue. Vendors must provide table cloths and table display stands/cases.

Booth fees are for two days whether you remain both days or not. If you are unable to stay through Sunday, notify me at fairbanksfiberfestival@gmail.com Attn: Becky Hammond or text 907-699-7121 to make arrangements.

If you are selected to do a demo, \$20.00 will be refunded to you at check-in.

If you are selected for a demo, you will be notified by September 15th.

If you need a booth sitter for when you are teaching a demo or workshop let Alice Stickney at 907-479-3425 , email: fairbanksfiberfestival@gmail.com Attn: Alice Stickney

No refunds for your space after October 1st.

Any problems or questions concerning vending, contact Becky Hammond at 907-699- 7121 or email: fairbanksfiberfestival@gmail.com Attn: Becky Hammond.

And above all we hope you enjoy your time at the festival.